

LETTER OF AGREEMENT

**Between Potterville Public Schools and
Potterville Educational Support Personnel Association (PESPA)**

Purpose

This Letter of Agreement between Potterville Public Schools and the Potterville Educational Support Personnel Association (PESPA) authorizes designated bargaining unit employees, Carol Fish and Annalena Green-Wallace, to work additional hours assisting the master librarian with book acquisition and packing on behalf of Potterville Public Schools.

Hours

The additional hours worked shall not result in either employee exceeding 40 total hours in a work week, unless prior approval is obtained from the Superintendent. All hours shall be submitted on a timesheet and will be paid through the District's regular payroll.

Duration

The library work described in this Agreement is a one-time need due to bond-related work. The additional hours will only be needed and available through May 31, 2026. This Agreement shall expire on June 1, 2026.

Rate of Pay

Additional hours will be compensated at a rate of \$20.00 per hour.

Not Binding or Precedent


This Letter of Agreement is considered to be a singular and one-time exception to the parties' collective bargaining agreement and is not considered to be binding past precedent or practice by either party.

No Waiver

By entering into this Letter of Agreement, neither party waives any other rights or protections under the terms of the collective bargaining agreement.

Agreed and Accepted:

**Potterville Public Schools
Personnel (PESPA)**



Superintendent
11.24.25

Date

Potterville Education Support



PESPA Representative
11-24-25

Date