

Pottersville Public Schools
Board of Education Regular Meeting
Middle/High School Media Center
Monday, July 7, 2025 at 6:00pm
Meeting Minutes

1. Call to Order and Pledge of Allegiance - President Marciniak at 6:00 PM

2. Roll Call - Marciniak; McDonald; Smalley; Snider; Vandenboss

Absent from Roll Call: Bussard - arrived at 6:05 PM

Absent: Baker

3. Approval of Consent Agenda-

A. Minutes - June 16, 2025

Motion by Smalley, Supported by Marciniak

Discussion - Review Handbooks in the Policy Committee before voting.

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss

Ayes: Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

B. Disbursements:

a. [June 2025 Check Register](#),

c. [6/13/25 Pay Summary](#)

b. [June 2025 Financial Statements](#),

d. [6/27/25 Pay Summary](#)

C. Personnel Action Report

C1. Resignations: Carrie Chance

C2. New Hires: Nathan Leonard- MS Soc Studies, Lauren Benda- Grade 3, Thayne Bilicki- HS Math/Science, LaRissa Turner - Elem Para, Annalena Green-Wallace - Elem Para

4. Special Presentations

A. Dave Carlson- Bond Project Updates

5. Discussion -

A. Personnel:

a. Elementary Dean of Students

i. Will E-Rate refund offset costs? Yes

ii. Were long term costs considered? Yes, we can also look at increasing income by adding FTE w/ SOC or part-time homeschooled students.

iii. How many candidates do we have? 3 for Dean of Students

b. [District Assessment & Technology Director](#)

B. [Board Retreat](#) - Reschedule - Date TBD

C. Handbooks - [Elementary](#), [Middle/High School](#), [Athletics/Coaches](#). The Policy Committee will review Handbooks at the next policy meeting on July 22nd, 3:00 PM. Board will take action on the Handbooks at the August 4th meeting.

D. Federal Grant Update - Dr. Mark McGarry

E. Professional Development Committee (August) - It is recommended the board appoint a district-wide professional development advisory committee, with at least 8 hours of approved PD.- Dr. Mark McGarry

Discussion: Who is on the committee? Admin, staff, community Board would like more info on PD's for 2025-2026

F. [2025 MASB Annual Leadership Conference](#)

Discussion: Discuss Board training opportunities at Board Retreat. Scholarships for training through MSBO? McDonald needs new board member training- CBA 101 & CBA 103. How to cover the cost of Board training?

6. For Action

A. Personnel: Elementary Dean of Students & District Assessment & Technology Director positions

Motion by Bussard

Supported by Smalley

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

B. Authorized User Independent Bank - Michelle Falcon

Motion by Smalley to approve Michelle Falcon as an authorized user with Independent Bank accounts and remove Sam Sinicropi due to his retirement.

Supported by Bussard

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

C. [School Aid Note - Approval for cash flow borrowing.](#)

Motion by Marciniak to approve

Supported by Bussard

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

D. [SBLF Repayment Resolution](#)

Motion by Marciniak

Supported by Bussard

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

E. [2025-26 Regular Session Board Meeting Calendar](#)

Motion by Bussard to adopt as presented

Supported by McDonald

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

F. [Athletic Director Contract Renewal](#)

Motion by Vandenboss

Supported by McDonald

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

G. [Director of ECC/GSRP Contract](#)

Motion by Smalley to approve

Supported by Bussard

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

H. [GSRP Lead Teacher Contracts](#)

Motion by Bussard to adopt employment agreement as presented

Supported by Marciniak

Discussion- McDonald- GSRP funding is Grant funded.

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

I. [MHSAA Membership](#)

Motion by Bussard to adopt

Supported by Marciniak

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

J. [Gracon Contract](#)

Motion by Marciniak to approve contract

Supported by Marciniak

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

K. Schools of Choice

a. [Updated School of Choice Resolution](#), [Updated School Of Choice Ad TK- 12th Grade](#)

Motion by Adopt as presented

Supported by Smalley

Discussion- Unlimited vs Limited SOC options for HS

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; McDonald; Smalley; Snider **Nays:** Marciniak **Abstain:** Vandenboss **Motion Passed: Yes**

L. Approval of [Hourly Employee Pay Schedule](#) - *Human Resources Director*

Motion by Bussard to adopt as presented

Supported by Marciniak

Discussion- Annual review needed - modify handbook in 2025

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

M. Professional Development Committee

Motion by Smalley to approve committee with board presentation of PD in August

Supported by McDonald

Discussion-

VOTE- Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Ayes:** Bussard; Marciniak; McDonald; Smalley; Snider; Vandenboss **Nays:** **Motion Passed: Yes**

7. Public Input:

1. None

8. Board Member Comments

- a. Vandenboss - Thank you to Carrie Chance for her years of service to PPS. Question for AD- Are there funds available to give kids weight room access while our facility is under construction? AD- Will look for neighboring districts we could partner with to use their facilities.
- b. Smalley - Thank you to Carrie Chance. Can the Policy handbook session be attended by all board members or just the Policy committee? Answer: All members may attend as it's a public meeting.
- c. McDonald- Thank you to Carrie Chance. Shout out to Deb J in the ECC. Amazing staff member who went above and beyond to clean up the school grounds and garden as a volunteer.
- d. Snider- Thank you to Carrie Chance.

- e. Bussard- Thank you to Carrie Chance. Thank you to the staff during construction. Policy second reading will be at the upcoming August meeting. I would love to have conversations regarding curriculum in the future.
- f. Marciniak- Thank you to Carrie Chance. Thank you to Dave Carlson & Michelle Falcon for all of their work.
- g. Falcon- Agenda updates starting in August- Monthly Education, Bond, Finance updates. Donation recognition, and Viking Valor Award winners. VV Award nominations will be sent via google forms, new person awarded each month. Student Board Member applications will be open in August.

9. Call to Adjourn - President Marciniak

Motioned by Bussard to adjourn, meeting adjourned by President Marciniak at 8:50 PM